

Fire Safety information - Evacuate Policy



Following the annual Fire Risk Assessment your block of flats has been identified as one where there is a full evacuation policy (get out and stay out), if there is a fire in your block you should evacuate the block immediately.

What to do if there is a fire

If the fire breaks out in your home:

- Leave the room where the fire is straight away, then close the door if it is safe to do so
- Tell everyone in your home and get them to leave immediately. Close the door of the flat behind you
- Do not stay behind to put the fire out
- Raise the alarm by using one of the 'break glass' points
- Call the Fire Service on 999
- Wait outside, away from the building

If you see or hear a fire in another part of the building

- The fire evacuation plan for your building means you must exit the building when the fire alarm sounds or if you see a fire in the building
- You must leave **Immediately** - get out and stay out, do not wait to gather your possessions
- If you have any concerns or worries you should get out of the building
- Wait outside in a safe place until you are told that it is safe to return