

# Privacy Notice

## Energy usage pilot scheme at Heol Trelai



Your privacy is important to us. Some of our processing activities require different privacy notices to cover the specific activities. Please read the information below and, if you'd like more information please contact us.

United Welsh Housing Association Ltd  
Y Borth  
13 Beddau Way  
Caerphilly  
CF83 2AX  
Tel: 02920 858 100  
Email: [tellmemore@unitedwelsh.com](mailto:tellmemore@unitedwelsh.com)

Our Data Protection Officer is Nia Roblin, Company Secretary, and you can contact her on the details above.

## How we use your personal information?

In order to undertake the pilot at Heol Trelai we will install energy monitoring equipment, aimed at capturing information in relation to energy consumption, generation and environmental data, such as temperature. The table below explains this in more detail.

Information category	Why do we need it?	Legal bases
Space heating demand and energy consumption	To meet our Welsh Government IHP funding requirements	• Contractual
	To develop greater understanding of new sustainable technologies, in line with our corporate strategy to reduce our properties carbon footprint	• Legitimate Interest
Hot water demand and energy consumption	To meet our Welsh Government IHP funding requirements	• Contractual
	To develop greater understanding of new sustainable technologies, in line with our corporate strategy to reduce our properties carbon footprint	• Legitimate Interest
Electrical energy consumption by end-use	To meet our Welsh Government IHP funding requirements	• Contractual
	To develop greater understanding of new sustainable technologies, in line with our corporate strategy to reduce our properties carbon footprint	• Legitimate Interest

Environmental data including space temperature, CO2 levels, and relative humidity (RH)	To our Welsh Government IHP funding requirements	• Contractual
	To develop greater understanding of new sustainable technologies, in line with our corporate strategy to reduce our properties carbon footprint	• Legitimate Interest
External environmental data (through site based weather stations)	To our Welsh Government IHP funding requirements	• Contractual
	To develop greater understanding of new sustainable technologies, in line with our corporate strategy to reduce our properties carbon footprint	• Legitimate Interest

## Who do we share your personal data with?

To manage this pilot, we have engaged with the Active Building Centre (ABC), who provide the monitoring equipment, as part of the IHPour agreement with Welsh Government for IHP funding. Therefore, ABC are acting as a processor for United Welsh. This data will be analysed and anonymised before sharing with Welsh Government.

## How long do we keep your information?

Personal data collected during this pilot will be held by ABC for 12 months, before being securely destroyed. Anonymised reporting from this pilot will be used by United Welsh and Welsh Government to allow informed decisions regarding the carbon neutral aims.

## Your Individual Rights

You have a number of individual rights under the General Data Protection Regulation (GDPR).

You have the right to access the personal information that we process about you. If you believe the personal information we hold on you is inaccurate or incomplete, you have the right to have it corrected or completed.

You also have the right, in certain circumstances, to block the processing of your data, object to some types of processing or even have your data deleted.

More information about all of the rights below can be found from our website or by visiting [www.ico.org.uk](http://www.ico.org.uk)

## Storage of your personal data

ABC will store this data securely, in line with their contractual agreements with United Welsh. For more information visit ABC Privacy Notice Privacy & Cookie Policy - Active Building Centre

## Not happy with any of this?

If you are not happy with any of the ways we handle your data then please tell us using the contact details above.

If you are still not happy you are able to complain to the UK's supervisory authority for data protection – the Information Commissioner's Office by visiting [www.ico.org.uk/concerns](http://www.ico.org.uk/concerns) or by phoning them on 0303 123 1113.